

Western New Brunswick

Service Commission

Board of Directors

Minutes of the November 21, 2025, meeting Via Zoom

Board Members In Attendance:

Chair, Tom Eagles, Mayor, District of Tobique Valley
Andrew Harvey, Mayor of Carleton North
Trina Jones, Mayor, Woodstock
Lynn Hambrook, Chair, Western Valley Rural
Tracey DeMerchant, Mayor, Hartland

Regrets:

Cindy McLaughlin, Mayor of Southern Victoria

Absent:

Leonard Foster, Mayor, Lakeland Ridges

Staff In Attendance:

Katelyn McGrath, CEO
Andrea Callahan, Director of Operations (Recording Secretary)

Call to Order:

The Chair, Tom Eagles, called the meeting to order at 9:00 a.m.

No conflict of interest was proclaimed by those in attendance.

Motion at approve agenda

2025-0-46

Motion: Tracey DeMerchant

Seconded: Andrew Harvey

Motion Carried.

Motion to accept October 24, 2025, minutes as distributed

2025-0-47

Motion: Trina Jones

Seconded: Andrew Harvey

Motion Carried.

Motion to accept and approve the 2026 WNBSC Budget as distributed

2025-0-48

Motion: Tracey DeMerchant

Seconded: Andrew Harvey

Motion Carried. (No questions, no opposed)

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Katelyn read the email request for clarification sent by the Municipality of Lakeland Ridges on November 17, 2025, and the draft response that she had composed. All members present agreed that the response is accurate and should be sent to Mayor Foster to pass on to his council.

Katelyn reminded the Board of the ELG consultation meeting regarding RSC Reform, to be held on December 3, 2025, at the WNBSC office. It was decided to meet before the consultation discussion and have We6 present their final report before they release the Regional Trails Strategy. Mayors will invite their CAOs and/or other staff that should hear this report to attend the meeting at 9:00 a.m.

The Board will meet the consultants hired by ELG to discuss RSC Reform immediately following at 10:30 a.m.

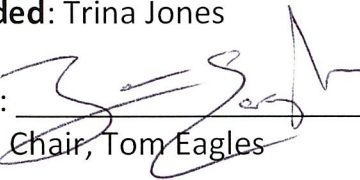
The December Board Meeting will be held at 9:00 a.m. on December 12, 2025, followed by lunch at Unit XIII in Hartland.

Motion to Adjourn at 9:37 a.m.

Moved: Andrew Harvey

Seconded: Trina Jones

Signed:


Chair, Tom Eagles


Secretary, Trina Jones